

FARMERSVILLE RIDING CLUB BY-LAWS

ARTICLE I: NAME

Section 1: The name of the Club shall be THE FARMERSVILLE RIDING CLUB. It shall be a non-profit organization devoted to the education of the young and old in horsemanship.

ARTICLE II: OBJECT AND AIM

Section 1: The object and aim of the Club shall be to provide fellowship in riding and increased knowledge of horses and horsemanship for all of the members, to educate both young and old in the proper handling and training of horses, and provide a drill team composed of all members of the Club.

Section 2: To this end, the Club will undertake the training and supervision of members and horses in competitive events, precision drill, trail rides and other group activities as decided upon, by the Board of Directors.

ARTICLE III: MEMBERSHIP AND DUES

Section 1: The membership of THE FARMERSVILLE RIDING CLUB shall be limited only by and at the discretion of the Board of Directors as to the number and extent of membership. It is to understand that the majority of the members should be residents of Farmersville School District.

Section 2: The Board of Directors, at the first regular business meeting of the year, shall set the annual dues for membership and all events fees.

Section 3: The qualifications for membership shall be good moral character, sportsmanlike conduct and willingness to cooperate with other members and to abide by all of the rules and regulations of the Club. The Board of Directors, with two-thirds approval, will set further limitations and qualifications for membership.

Section 4: Membership may be revoked from any member or members upon the formal request for same presented by the Membership Committee to the Board of Directors and approved by the Board by two-thirds vote.

Section 5: Sponsorships are also provided by these BY-LAWS. Sponsorships and the amount of a sponsorship shall be limited only and at the discretion of the Board of Directors. The Board of Directors at the first regular business meeting of each year shall determine this amount.

ARTICLE IV: OFFICERS AND THEIR ELECTION

Section 1: The officers of the Club shall be: President, Vice-President, Secretary, Treasurer, Open Play Day Captain, Closed Play Day Captain, Horse Show Captain, Arena Captain, Special Events Captain, Drill Team Captain and Web Master. There will also be six (6) directors. The officers and directors will make up the Board of Directors. The officers will be elected by their voice vote or secret ballot at the last business meeting of the membership of each year. All motions at a business meeting must be approved by a majority vote of the Board of Directors present. Officers are eligible for re-election to the same or to a different office or directorship.

Section 2: A nominating committee shall be appointed by the President before the last business meeting of each year and shall present a slate of officers and directors for election to the Club members before the last business meeting of each year.

Section 3: The election of officers and directors will then be held at the last business meeting of each year.

Section 4: The Board of Directors, with two-thirds approval, shall fill a vacancy in any office of any officer or director or appoint someone to any vacant office. The term of an un-expired office shall be for the length of time of the original office.

Section 5: A vacancy in the office of President, will be filled by two-thirds vote of the Board of Directors from a member of the Board of Directors.

Section 6: Elected officers must be a member of The Farmersville Riding Club at the time of election for their term of office.

ARTICLE V: DUTIES OF OFFICERS

Section 1: **DIRECTORS:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To advise the Officers concerning compliance with Club BY-LAWS, rules and policies. To insure Club compliance with State Laws by overseeing compliance regulations at all Club functions where horses are present. To approve the repairs and maintenance of the Club arena. Any expenses, other than normal operating expenses, shall be approved by the Board of Directors. To attend the majority of Club functions.

Section 2: **PRESIDENT:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To preside over monthly business meetings and obtain locations for meetings. To provide an agenda for each monthly business meeting. To assist Club Officers with duties and responsibilities. To aid the Horse Show Captain, Open and Closed Play Day Captains in tracking accumulated points. To turn the arena lights on and off for practice nights or designate someone to do such. To attend the majority of monthly business meetings and Board of Directors meetings. To attend the majority of Club functions.

Section 3: **VICE-PRESIDENT:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To preside over monthly business meetings in the absence of the President. To fulfill obligations as a Board of Director. To assist the President in obligations of the Club. To procure supplies, or delegate someone to procure supplies for the concession stand by keeping inventory, purchasing and delivering said supplies. To provide workers for the concession stand. To attend the majority of monthly business meetings and Board of Directors meetings. To attend the majority of Club functions.

Section 4: **SECRETARY:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To maintain a record of Club memberships. To record minutes of all Bard meetings and report said minutes at the next meeting for approval. To write and distribute a monthly Club newsletter. To write and distribute all other publications, such as newspaper articles and announcements. To submit all detailed receipts to Club Treasurer for all monies spent. To aid the Horse Show Captain, Open and Closed Play Day Captains in tracking accumulated points. To have all printing done for the Club. To attend the majority if Club business meetings.

Section 5: **TREASURER:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To provide change at the necessary Club functions from the Club treasury. To deposit all Club monies in the Independent Bank of Farmersville, for The Farmersville Riding Club. To keep a record of all checks and deposits made for the Club. To report the income and expenditures of the Club for

monthly business meetings and Board of Directors meetings. To manage expenditures of the Club, by insuring that only those expenditures authorized by the Board of Directors, are paid on a monthly basis. To record all Club finances. All checks must bear at least two signatures, that of the Treasurer, President or Vice-President. To keep a balance sheet for all Club finances and obtain all detailed receipts for any expenses incurred by the Club. To provide monthly balance sheets to Officers of their accounts at monthly business meetings and Board of Directors meetings. Treasurer must have been a member for one year before holding office as Treasurer. To attend the majority of all business meetings.

Section 6: **OPEN PLAY DAY CAPTAIN:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To oversee all Open Play Days, i.e.: announcing, signups, times and points and to recruit help as needed. To keep count of monies accumulated at each play day and give Treasurer said monies for deposit. To insure that all play day rules are followed. To submit accumulated points to President and Secretary for aid in verification following every open play day. To post a schedule of dates and events at each open play day. To purchase and distribute prizes and submit all detailed receipts to Club Treasurer for monies spent on prizes and materials. To determine, with the aid of the Arena Captain, whether or not the arena is acceptable for use. To attend the majority of Club business meetings. To attend the majority of open play days.

Section 7: **CLOSED PLAY DAY CAPTAIN:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To oversee all Closed Play Days, i.e.: announcing, signups, times and points and to recruit help as needed. To keep count of monies accumulated at each play day and give Treasurer said monies for deposit. To insure that all play day rules are followed. To obtain points from Open Play Day Captain and keep totals of club membership points. To submit accumulated points to President and Secretary for aid in verification following the closed play day. To post a schedule of events and current year-to-date points at each closed play day. To submit any receipts to Club Treasurer for monies spent. To determine, with the aid of the Arena Captain, whether or not the arena is acceptable for use. To attend the majority of Club business meetings. To attend the majority of closed play days.

Section 8: **HORSE SHOW CAPTAIN:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To oversee all Horse Shows, i.e.: announcing, signups, times and points and to recruit help as needed. To keep count of monies accumulated at each horse show and give Treasurer said monies for deposit. To insure that all horse show rules are followed. To keep track of accumulated participant points and to post a year-to-date total at each horse show. To submit accumulated points to President and Secretary for aid in verification following each horse show. To purchase and distribute prizes and submit all detailed receipts to Club Treasurer for

monies spend on prizes and materials. To determine, with the aid of the Arena Captain, whether or not the arena is acceptable for use. To attend the majority of Club business meetings. To attend the majority of horse shows.

Section 9. **SPECIAL EVENTS CAPTAIN:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To oversee all Special Events for the Club, i.e.: announcing, signups, times and points and to recruit help as needed. To obtain a signed lease agreement for any special event that has been approved by the Club. To keep count of monies accumulated at each event and give Treasurer said monies for deposit. To insure that all Club rules are followed. To keep times and/or points from each event. To submit any receipts to Club Treasurer for monies spent. To determine, with the aid of the Arena Captain, whether or not the arena is acceptable for use. To attend the majority of Club business meetings.

Section 10. **ARENA CAPTAIN:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To prepare the arena for all events. To maintain the Club tractor and all other Club equipment, as needed. To submit all detailed receipts to Treasurer for monies spent for the arena. To oversee set up of arena events at each function. To keep the Club arena gate locked when it is not acceptable for use. To determine, with the aid of Club Captains, whether the arena is acceptable for use. To oversee that the arena and surrounding area is clear of trash and debris that may cause injury. To maintain proper conduct of members, contestants, and spectators during any activity sponsored by the Club. To attend the majority of Club business meetings and events of the Club.

Section 11. **DRILL TEAM CAPTAIN:** To fulfill all obligations of The Farmersville Riding Club BY-LAWS. To fulfill obligations as a Board of Director. To oversee group training in precision drill and group riding. To determine days and times for practices and to oversee the schedule of events for the drill team. To provide and assign drill team equipment for riders and their horses for scheduled events. To attend the majority of Club business meetings.

Section 12. **WEB MASTER:** To fulfill all obligations of the Farmersville Riding Club By-laws. To fulfill all obligations as a Board of Director. To create and maintain the Farmersville Riding Club Website. This shall include but not be limited to: The monthly posting of the unofficial play day points and the place standing of members competing for year-end awards. The posting of all of the approved play day dates for the Open Play Day Captain and Closed Play Day Captain and any other information they request be published. The posting of all Play Day rules instructed by the Play Day Captains. The posting of all dates pertaining to the events planned by the Special Events Captain and any information the Captain requests be published. The posting of all Officers and Board of Directors, their positions and contact numbers for all to view. The posting of any and or all information

requested by any Officer and or Board of Director, for all to view. The posting of any and or all information requested by the drill team captain, for all to view.

ARTICLE VI: BOARD OF DIRECTORS AND THEIR DUTIES

- Section 1:* The Board of Directors of the Club shall consist of all duly elected Officers for a one-year term and six elected Directors, duly elected by the membership. Directors are elected for a three (3) year term of office. All members of the Board of Directors must be a member of the Club at their time of election.
- Section 2:* The Directors, at the first regular meeting of each year, shall elect one (1) member to serve as Chairman for a one-year term.
- Section 3:* The Board of Directors is the governing body of the Club. They are charged with the business affairs of the Club. They shall be responsible for voting rights of the entire membership of the Club. They shall be responsible for formulating policy and plans for the organization, growth and conduct, of the Club.
- Section 4:* The Directors are elected for a three (3) year term. Each year, two (2) new Directors shall be elected so that four (4) Directors are always carried over. This shall give the Club the ability to carry out long-range projects and plans.
- Section 5:* A vacancy in the Board of Directors shall be filled according to; *ARTICLE IV: OFFICERS AND THEIR ELECTION, Section 4.* A vacancy in the Chairman of the Board of Directors shall be filled in according to; *ARTICLE IV: OFFICERS AND THEIR ELECTION, Section 5.*
- Section 6:* Members of the governing body, Officers and Directors, may resign during their term of office. This resignation becomes official upon its acceptance by two-thirds (2/3rds) of the Board of Directors.
- Section 7:* Members of the governing body, Officers and Directors, may be dismissed from office for good and sufficient reasons. This dismissal can be requested by any member of the Board of Directors and will be official when four-fifths (4/5ths) of the entire membership of the Board of Directors so votes to approve the dismissal. It should be noted that a dismissal is a serious charge and the official being dismissed from office or directorship should be allowed to state reasons for his/her actions.

Section 8: The retiring President of each year shall be designated as the immediate Past President. He/she shall be an ex-office member of the Board of Directors for the following years. He/she shall have no voting power as such, but shall be considered as an advisor member of the Board of Directors. That is, provided he/she is not re-elected as an Officer or Director.

ARTICLE VII: MEETINGS

Section 1: There shall be two (2) stated types of meetings of the Club members: business and riding.

Section 2: Other planned meetings and events may be scheduled by the Club for the membership upon approval of two-thirds (2/3rds) vote of the Board of Directors.

Section 3: Business meetings will be held for the entire membership when seemed necessary by a two-thirds (2/3rds) vote of the Board of Directors.

Section 4: For sufficient and worthy cause, the Chairman of the Directors is empowered to call any meeting of the Directors, likewise, the Board is empowered to call a special meeting of the members.

ARTICLE IX: AMENDMENTS

Section 1: The BY-LAWS of this Club may be amended at any regular meeting of the Club by two-thirds (2/3rds) vote of the Board of Directors present and voting. That is provided the membership is made aware of the proposed amendment whether by letter or by notification in the local newspaper at least one week before the vote is called.

Section 2: When an amendment is approved by a vote of the Board of Directors, it must be ratified by two-thirds (2/3rds) vote. When such approval is given to proposed amendments, it is considered a part of these BY-LAWS and shall be published to the Club membership, either by newsletter or by notification in the local newspaper, at least one week after the vote is called by the Board of Directors.